TOWN OF ST. LEO REGULAR COMMISSION MEETING MAY 11, 2009 7:00 P.M.

OPENING

Call to Order – Mayor Hallett

INVOCATION AND PLEDGE

Commissioner Christmas

ROLL CALL

Donna DeWitt, O.S.B. - Commissioner

Richard Christmas - Commissioner

James Hallett, O.S.B., Mayor

William Hamilton - Mayor ProTem Robert Courtney - Commissioner

STAFF

Joan Miller, CMC - Town Clerk

Charles Chritton - Town Attorney Patricia Petruff - Town Attorney

ATTENDEES

Brother Felix Augustin, O.S.B.

Stanley Briscoe Robert Christmas

Greg Smith Sheila Smith Robert Sumner James Sutton

Chris Weddle, Civil Engineer

MINUTES

MOTION: TO APPROVE THE MINUTES OF APRIL 13, 2009.

MOTION BY:

Commissioner Hamilton Commissioner DeWitt

SECOND: Discussion.

12100000000,

VOTE:

Unanimous for Approval – Adopted 5/0

PREVIOUS MONTH EXPENSES AND BUDGET REVIEW

MOTION: TO ACCEPT FINANCIAL REPORT DATED

MAY 11, 2009.

MOTION BY:

Commissioner Christmas

SECOND:

Commissioner Hamilton

Discussion.

VOTE:

Unanimous for Approval - Adopted 5/0

Page 2, Regular Commission Meeting, May 11, 2009 MAYOR'S REPORT

MOTION: TO NOMINATE JAMES HALLETT AS MAYOR FOR A

TERM OF ONE YEAR.

MOTION BY:

Commissioner Hamilton Commissioner DeWitt

SECOND BY:

Mayor Hallett asked if there were any other nominations.

No further nominations were made.

MOTION: TO CLOSE THE NOMINATIONS FOR MAYOR.

MOTION BY:

Commissioner Courtney Commissioner Christmas

SECOND BY: VOTE:

Unanimous for Approval 5/0

Motion on the floor. TO ELECT JAMES HALLETT, O.S.B. MAYOR

FOR A TERM A TERM OF ONE YEAR.

VOTE:

Unanimous for Approval 5/0

MAYOR PRO TEM

Mayor Hallett opened the floor for nominations for the position of Mayor Pro Tem.

MOTION: TO NOMINATE WILLIAM HAMILTON AS MAYOR PRO TEM FOR A PERIOD OF ONE YEAR.

MOTION BY:

Commissioner Christmas Commissioner Courtney

SECOND BY:

Unanimous for Approval 5/0

VOTE:

Mayor Hallett asked if there were any other nominations. No further nominations were made.

MOTION: TO CLOSE THE NOMINATIONS FOR MAYOR PRO TEM.

MOTION BY:

Commissioner Christmas Commissioner DeWitt

SECOND BY: VOTE:

Unanimous for approval, 5/0

Motion on the floor. MOTION: TO ELECT WILLIAM HAMILTON AS MAYOR PRO TEM FOR A TERM OF ONE YEAR.

VOTE:

Unanimous for Approval 5/0

APPOINTMENT OF ATTORNEY, CLERK AND PLANNER

Mayor Hallett recommended the reappointment of the Town Clerk, Joan Miller.

MOTION: TO APPROVE THE REAPPOINTMENT OF TOWN CLERK JOAN MILLER, FOR A PERIOD OF ONE YEAR.

MOTION BY:

Commissioner Christmas

SECOND BY:

Commissioner Hamilton Unanimous for approval 5/0

VOTE:

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Mayor Hallett recommended the appointment of the Town Attorney, Patricia Petruff, of Dye, Deitrich, Petruff & St. Paul, P.L.

MOTION TO APPROVE THE APPOINTMENT OF TOWN ATTORNEY, PATRICIA PETRUFF OF DYE, DEITRICH, PETRUFF & ST. PAUL, P.L. FOR A PERIOD OF ONE YEAR.

MOTION BY:

Commissioner Christmas Commissioner Hamilton

SECOND BY: VOTE:

Unanimous for approval, 5/0 Adopted

Mayor Hallett recommended the reappointment of the Town Planner, Jan Norsoph, of Engelhardt, Hammer and Associates.

MOTION: TO APPROVE THE REAPPOINTMENT OF TOWN PLANNER, ENGELHARDT, HAMMER AND ASSOCIATES FOR A PERIOD OF ONE YEAR.

MOTION BY:

Commissioner Christmas

SECOND BY:

Commissioner DeWitt

VOTE:

Unanimous for approval - Adopted 5/0

OATH

Attorney Chritton gave the Public Employee Oath to Clerk Miller, after which, Clerk Miller gave the Oath of Office to William Hamilton, and Robert Courtney.

POMPANIC RIGHT OF WAY

Attorney Petruff stated that she was aware of the 50ft right of way required on Pompanic Street (and local roads) both in the Land Development Code and the Comprehensive Plan. The location of the centerline of Pompanic Street does not line up with the section line (the municipal boundary line). The paved road appears to be greater to the east of the section line. The desired right of way at Peggy's Hay Farm was questioned.

Attorney Petruff urged the commission to consider what they wanted the Town streets to look like in the future, meaning, open swale drainage system as opposed to a curb and gutter street system.

The City of San Antonio may be favoring a 70 or 80 foot right of way on Pompanic and an Interlocal Agreement is desired between the two municipalities.

On behalf of Peggy's Hay Farm, Chris Weddle (representing Peggy Barron, offered a total of 35 feet, instead of the twenty-five feet (found in the original road survey completed by DC Johnson) from the section line to the East.

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MOTION: TO REQUIRE PEGGY'S HAY FARM TO CONVEY TO THE TOWN OF ST. LEO, A TOTAL OF 35 FEET OF LAND AS MEASURED FROM THE SECTION LINE (THE TOWN OF SAINT LEO BOUNDARY) FOR RIGHT OF WAY PURPOSES.

MOTION BY: SECOND BY:

Commissioner Christmas Commissioner DeWitt

VOTE:

Unanimous for Approval 5/0

SWFWMD - Brian Nelson, Aquatic Plant Management Manager

Brian Nelson gave a power point presentation that included information about the grasses that he found in the Lake and methods of reducing the hydrilla. Lake Jovita is a mixed use lake, which has numerous species of wildlife.

At the June meeting, Commissioner Hamilton will prepare information about potential herbicide use in conjunction with the grass carp in Lake Jovita.

Although the legal authority of the Town has not been determined, under the auspice of the Town, the Town is considered a facilitator to coordinate efforts to create a healthier lake.

Mr. Nelson provided the Florida aquatic plant management website address, http://plants.ifas.ufl.edu/guide

ATTORNEY'S REPORT- CHARLES CHRITTON CODE ENFORCEMENT

A first reading, AN ORDINANCE OF THE TOWN OF ST. LEO, FLORIDA, AUTHORIZING THE PROSECUTION OF ALL TOWN ORDINANCE VIOLATIONS IN THE PASCO COUNTY COURT PURSUANT TO ADMINISTRATIVE ORDER NO. 2003.27 PASCO COUNTY, AS AMENDED, ADOPTION OF TOWN OF ST. LEO ORDINANCE VIOLATION WARNING NOTICE FORM, AND TOWN OF ST. LEO ORDINANCE CITATION FORM.

Discussion. It was determined that for more efficient enforcement of codes, the Town should use an existing citation document used by the Pasco County Sheriff Office. The title and some wording of the ordinance will be amended prior to the second reading at the June 8, 2009 meeting.

NEW BUSINESS

Mayor Hallett alerted the commission that the new Community Block Development Grant Application had been prepared and was ready to be submitted to Pasco County. The \$3,037.00 which would be

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received from this grant would to be used for paying the Comprehensive Plan invoices submitted by the Town Planner.

MOTION: TO APPROVE THE SUBMITTAL OF THE PASCO COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT 2009 APPLICATION.

MOTION BY:

Commissioner Christmas

SECOND BY:

Commissioner Hamilton

VOTE:

Unanimous for Approval – 5/0

Comprehensive Plan

The June 8, 2009 commission meeting will also be the 2nd reading and Public Hearing of the Comprehensive Plan to begin at 7PM or soon thereafter.

AUDIT

The Annual Audit Report will be delivered at the June 8^{th} commission meeting.

IAFRATE PROPERTY

Commissioner Courtney asked if the Town of St. Leo should formalize its position regarding any future development regarding property to the east of Shakespeare Trail Subdivision.

Attorney Petruff suggested that since we have not received any applications for rezoning or development, this would be an appropriate time for the Town to review the Land Development Code. The commission then determined that there is not enough interest to support scheduling a workshop for this purpose tonight.

ROOM DEDICATION

The town commission unanimously agreed that in appreciation of the 34 years of dedicated service by Attorney Chritton that the commission meeting room from this time forward be named the "Charles P. Chritton Meeting Room".

ADJOURNMENT

MOTION: TO ADJOURN MEETING AT 9:39 P.M.

MOTION BY:

Commissioner DeWitt

SECOND BY:

Commissioner Hamilton

VOTE:

Unanimous for Approval – 5/0

Respectfully, Joan Miller, C.M.C.